

## **Job Description**

Position Title: Community Maintenance

Department: Maintenance

Reports To: Maintenance Supervisor

### **Organizations Mission, Vision, and Values**

Our purpose is to provide an affordable home with assisted living services allowing older adults to live in a safe, caring, and supportive environment while maintaining their dignity, independence and purpose. We strive to be a person-centered organization based on resident self-determination. Accordingly, the primary purpose of your job is to promote the health and well-being of all individuals living in the community and treat it as their home. It is essential that you have a genuine interest in being a contributing member of a team that cares for and works with older adults. A critical function associated with your position is the daily enactment of person-centered care values by treating everyone with dignity, respect, courtesy, compassion and care.

### **Position Summary:**

The Maintenance Staff serves as a key member of the community leadership team who works closely with residents, staff and families. The primary purpose of your job position is to perform the day-to-day activities of the Maintenance Department by ensuring and maintaining the entire community in an exceptionally clean, safe, and orderly condition by performing various maintenance tasks on a daily basis to meet the needs of the individuals living in the community. Your primary objective is to provide person-centered care to, and advocate for, individuals living in the care community to the full extent of your training.

### **Qualifications:**

- Must have at least 6 months experience, a commitment to a maintenance or construction vocation with basic skills in maintenance and/or construction skills i.e. electrician, carpentry, HVAC and plumbing.
- Must have at least 6 month experience, in institutional/hotel performing maintenance, service, and repairs.
- Basic computer skills
- Basic electrical skills
- Leadership and Decision-Making Skills
- Up to date In-services