



Job Description

Position Title: Wellness Coordinator

Department: Social Services

Reports To: Director of Social Services

Organization's Mission, Vision, and Values

Mission: To offer affordable homes with assisted living services for older adults, ensuring a safe, caring, and supportive environment where they maintain dignity, independence, and purpose.

Vision: A community where everyone's health and well-being is prioritized, emphasizing resident self-determination and person-centered care.

Values:

- Dignity: Treating every resident with respect.
- Independence: Empowering residents to lead their lives.
- Purpose: Providing meaningful activities tailored to individual interests.
- Compassion: Ensuring a caring and supportive environment.
- Teamwork: Collaborating effectively to serve our community.

Position Summary: Wellness Coordinator

A vital member of the healthcare team, focusing on planning and facilitating activities aligned with residents' interests, preferences, and care plans. Also, you'll promote person-centered care, advocate for the community members, and work as directed by your supervisor.

Key Responsibilities:

- Leadership: Create inclusive activity programs aligned with guidelines.
- Psychosocial Support: Plan, organize, and adapt activities based on residents' needs.
- Individualized Care: Ensure varied, stimulating activities for all, including dementia patients, and adapt based on individual functional levels.
- Collaboration: Maintain open communication, participate in planning, and work with a multi-disciplinary team.
- Documentation: Record activity opportunities and residents' responses and report significant observations.
- Education/Improvement: Stay updated with industry trends and participate in continuing education.

Employment Requirements:

- Bilingual: English & Spanish
- Computer proficiency
- High School/GED
- Certifications: Home Health Aide / Certified Nursing Assistant, Activities Certification Part I
- Leadership, decision-making, and creative skills.

Adherence to our vision, mission, values, and principles is expected. The job description may be reviewed annually and is subject to changes as needed. This description is for internal use and does not form an employment contract.